

DATE	ACTIVITY	FURTHER INFORMATION
Early June to 31 July 2021	<ul style="list-style-type: none"> Submit stand registration 	www.fruitlogistica.de/en/Exhibitors/Registration
31 July 2021	<ul style="list-style-type: none"> Deadline for exhibitor registration 	
September - October	<ul style="list-style-type: none"> Receive placement proposal, Confirmation of placement Register co-exhibitors Order advertising space and sponsorships 	by e-mail www.fruitlogistica.com/Exhibitors/Registration www.fruitlogistica.com/Exhibitors/Marketing/AdvertisingSpacesSponsoring
as early as possible	<ul style="list-style-type: none"> Make travel reservations Apply for visa if required Select stand construction company, noting all relevant regulations 	www.fruitlogistica.com/Exhibitors/TravelHotel www.fruitlogistica.com/Exhibitors/TravelHotel/Visa www.fruitlogistica.com/Exhibitors/ExhibitionPlanning
28 October 2021	<ul style="list-style-type: none"> Closing date for Spotlight exhibitor registration Closing date for Start-up Day registrations 	www.fruitlogistica.com/Exhibitors/Spotlight www.fruitlogistica.de/en/Exhibitors/Start-UpDay
From November	<ul style="list-style-type: none"> Receive down payment invoice incl. official stand number Order additional services – BECO Webshop Order construction and dismantling passes if required Send invitations to customers and business partners Order entry vouchers for customers and business partners Order PR services and digital press box Order FRUIT LOGISTICA advertising materials 	electronic invoicing via E-Invoicing-Portal Quadient Exhibitors > BECO Webshop">www.fruitlogistica.com > Exhibitors > BECO Webshop BECO Webshop > Tickets and Parking Space BECO Webshop > Tickets and Parking Space www.fruitlogistica.com/Exhibitors/Marketing/PRForExhibitors BECO Webshop > Communication Services > Advertising Materials
5. November 2021	<ul style="list-style-type: none"> Closing date for entries for Innovation Award FLIA 	www.fruitlogistica.com/TradeVisitors/FLIA
10 November 2021	<ul style="list-style-type: none"> Closing date for co-exhibitor registration Closing date for registration for Organic Route / Convenience Route 	www.fruitlogistica.com/Exhibitors/Registration www.fruitlogistica@messe-berlin.de
until 15 November 2021	<ul style="list-style-type: none"> Cancellation of participation possible free of charge 	
Latest 28 November 2021	<ul style="list-style-type: none"> Submit stand construction plans for official approval 	messetechnik@messe-berlin.de
Latest 30 November 2021	<ul style="list-style-type: none"> Online-Guide: entries for exhibitors/co-exhibitors 	Link via e-mail to all exhibitors. The exhibitor entry can be maintained and updated via this link.
2 December 2021	<ul style="list-style-type: none"> Closing date for Spotlight co-exhibitor registration Closing date for Tech Stage bookings 	www.fruitlogistica.com/Exhibitors/Spotlight www.fruitlogistica.com/de/events/tech-stage/
Mid-December	<ul style="list-style-type: none"> Receiving codes for free exhibitor passes 	BECO Webshop > Manage Order > Manage Attachments
Latest 3 January 2022	<ul style="list-style-type: none"> Order stand equipment (electrical and water connections etc.) Organize transport of stand equipment Order parking places for vehicles Order waste disposal and stand cleaning services Order security services, insurance, storage Order catering Book additional staff for stand 	BECO Webshop > Installations and Telecommunications BECO Webshop > Logistics BECO Webshop > Tickets and Parking Space BECO Webshop > Personnel, Stand Services, Catering, Insurance for Exhibits
3 February 2022	<ul style="list-style-type: none"> Start of stand construction in Halls B, 1.1, 2.1, 3.1, 4.1, 5.1, 6.1, 7.1, 8.1, 10.1 	
as of 4 February 2022	<ul style="list-style-type: none"> Stand construction in all halls from 7.00am to 0.00pm daily 	7. February – 8 February 2022: night works possible; ordering at least 1 day before (BECO Webshop > Permissions and Technical Guidelines).
7 February 2022	<ul style="list-style-type: none"> End of stand construction: 0.00pm (stand certifications) 	
8 February 2022	<ul style="list-style-type: none"> End of stand decoration: 10.00pm 	
9 – 11 February 2022	Opening hours for exhibitors: 8.00am–7.00pm, Friday 8.00am-5.00pm Opening hours for trade visitors: 9.00am–6.00pm, Friday 9.00am-4.00pm	
11 February 2022	<ul style="list-style-type: none"> Start of stand dismantling in all halls: 4.00pm 	! Exhibitors are obliged to maintain their stands fully equipped and decorated and to man the stand with official staff for the entire duration of the exhibition from 9.00am to 6.00pm each day. Dismantling of stands before 4.00pm on Friday, 11 February 2022 is not permitted.
12 – 14 February 2022	<ul style="list-style-type: none"> Stand dismantling: 7.00am–10.00pm daily 	
April 2022	<ul style="list-style-type: none"> Receive final invoice 	electronic invoicing via E-Invoicing-Portal Quadient

Subject to change, please note the following information on www.fruitlogistica.com